

Board, Centre for Molecular Medicine Norway (NCMM)
Oslo, 23 January 2020

Notice of NCMM Board Meeting

Time: Thursday 30 January 2020, 12:00
Place: NCMM, Meeting room Nano (level D3)

Executive officer: Elisa Bjørgo

Agenda (O = information item, D = discussion item B = decision item)

Case 1-200 Presentations by NCMM group leaders

In the September Board meeting 2019 it was decided to invite group leaders to present regularly at Board meetings where they will be given the opportunity to present e.g. key points regarding group leader issues.

Sandra Lopez-Aviles and Anthony Mathelier will come to discuss with the Board in the January 30 meeting.

Proposed

Decision: The Board takes note of the briefing.

Case 2-10B Approval of minutes from last Board meeting

Draft minutes from the Board meeting on December 11 were available (Attachment 1).

Proposed

Decision: The minutes are approved.

Case 3-20B Overview of NCMM's finances

The final accounts for 2019 are enclosed – the results are according to the information given in the previous board meeting (Attachment 2). Transferred funds from 2019 to 2020 are tied up and linked to obligations in relation to already employed group leaders, equipment investments and planned start-ups of new groups in the period 2020-2024. These transferred funds are included in the next five-year budget and are necessary for the long-term budget to be in balance and for the Center to fulfill its obligations. The management assessment from NCMM to the Faculty of Medicine covering the third four-month period of 2019 is also enclosed for your information (Attachment 3). CAO Ingrid Kjelsvik will give an update in the meeting.

Proposed

Decision: The Board takes note of the briefing.

Case 4-20B Recruitment of new SAB member

The NCMM Scientific Advisory Board (SAB) has 6 members, and since 2017 Richard Treisman is the chair. After the last SAB visit in October, Margaret Frame, who joined the SAB in 2014, rotated out and should be replaced before the next SAB visit. Since NCMM will have three group leaders up for

evaluation end of 2020 / beginning of 2021, the next SAB visit should be scheduled as soon as possible. The NCMM Director is in dialogue with the SAB members to find a suitable date for the next visit.

The recruitment of a new SAB member was discussed in the last Board meeting (Case 55-190). At least one and preferably two of the six SAB members should be female, and NCMM would therefore like to replace Margaret Frame with a new female member. Both the Board and the SAB have been asked to suggest candidates and an updated list of potential female SAB candidates is enclosed (Attachment 4).

The NCMM Director will now start the process of recruiting a new SAB member to replace Margaret Frame based on the approved list and according to the discussions in the Board.

Proposed

Decision: Recruitment of new SAB members will take place based on the approved list of potential candidates and in line with discussions in the Board.

Case 5-200 Recruitment of new NCMM group leader – update. Personnel case - Exempt information cf. §13 Offentlighetsloven.

NCMM is in the process of recruiting a new group leader in precision medicine. The call was published in the beginning of July and when the call closed on September 15, 49 applications had been received. Eight candidates were invited for an interview in December. The local interview panel finalized their assessment in late December and the Board by circulation decided to support that the position is offered to the top three candidates in the ranked order. In the event that all these candidates decline the position, a new proposal for a decision on recruitment to this position will be presented to the Board.

The first ranked candidate *** received a contract offer during the second visit to NCMM on January 23-24 and also met several potential collaboration partners in the Oslo region. *** has been asked to communicate whether he accepts the position or not within mid-February.

Proposed

Decision: The Board takes note of the briefing.

Case 6-20B Group Leader evaluation 2020 / 2021. Personnel case - Exempt information cf. §13 Offentlighetsloven.

Proposed

Decision: To be decided in the meeting.

Case 7-200 Reappointment of NCMM Associate Investigators

The network of NCMM Associate and Young Associate Investigators currently consists of 34 researchers from all regions in Norway. The network was established in 2011 and there have been 4 open calls for new associate

and young associate investigators. NCMM has now entered the third 5-year period and plans to evaluate the network this spring.

NCMM also plans to invite current AIs/YAIs to apply for reappointment and will ask those who want to stay in the network to describe how they plan to contribute to an active and collaborative network. Reappointment of AIs/YAIs will be included in the next Board meeting.

During the spring 2020, a fifth call for new AIs/YAIs will be opened. Clinicians will be encouraged to apply.

Proposed

Decision: The Board takes note of the briefing.

Case 8-200 Continuation of NCMM – update

As a national Centre, NCMM in coordination with its current owners aims to include the other Health Regions and universities with medical schools as owners of the Centre from 2021. NCMM is in the process of writing a short position paper addressed to the other regions. The NCMM Director will also visit Tromsø, Bergen and Trondheim and hopes to be able to present the future plans to all health regions at a strategy meeting for the research health regions. The NCMM Director will give an update in the meeting.

Proposed

Decision: The Board takes note of the briefing.

Case 9-200 Health, Safety and Environment – regular updates

The Faculty of Medicine has requested that HSE matters should be included regularly at Board meetings. CAO Ingrid Kjelsvik will give an update in the meeting, including a summary from the safety inspections that took place in November last year.

Case 10 Miscellaneous

Sincerely,

Jens Petter Berg
Chair NCMM Board

Janna Saarela
Director NCMM