

# **The Centre Management Board (CMB)**

## **I. Purpose**

The main responsibility of the Centre Management Board (CMB) is to oversee the strategic development and financial planning of SHE.

## **II. Composition**

The members of the CMB are appointed for a period of **5 years** (students **1 year**) and include:

- Eivind Engebretsen, Vice-Dean for Postgraduate studies (executive chairman)
- Elin O. Rosvold, Pro-Dean for Medical Studies
- Unn-Hilde Grasmø-Wendler, Director of the Medical Faculty
- Bjørn Stensaker, Director of Link
- Anders Malthe-Sørensen, Director of Center for Computing in Science Education
- Jarle Breivik, Professor and WP-leader
- Knut Lundin, Professor at Institute of Clinical Medicine
- Magnus Løberg, Associate Professor at Institute of Health and Society
- Oline Marie Sæther, student
- Ayna Mousavi, student

The Director of SHE acts as secretary to the CMB.

## **III. Process and Operations**

### *1. Meetings*

The CMB meets at least four times per year based on a pre-approved calendar.

### *2. Quorum*

A quorum at any meeting shall be a simple majority of the members of the CMB.

## **IV. Duties and Responsibilities**

- I. Approves, at least annually, the strategic plan and the objectives of SHE and oversees their execution. This oversight includes reviewing and approving all major strategy and policy recommendations and monitoring SHE's performance against the strategic plan using appropriate metrics and milestones.

- II. Reviews the opportunities and risks of SHE's annual plan and, if deemed advisable, approves such plan, including the budget for the following year.
- III. Reviews quarterly reports from the executive director and discusses results according to objectives.
- IV. Reviews and approves budgets and annual financial reports.
- V. Oversees SHE's general approach to human resources and plans for employees.

## **V. Board Mandate Review**

On an annual basis, the CMB reviews this mandate and approves such changes as are necessary.